



# THE FOLLOWING EXCITING COURSES ARE AVAILABLE AT THE KWA-MASHU CAMPUS:

## NATIONAL CERTIFICATE VOCATIONAL

(NQF\* level 2, 3 and 4)

Minimum requirement to enter NQF level 2: Grade 9 pass or equivalent

Duration: 1 year full-time study per NQF level

The NCV consists of three fundamental subjects and four core subjects per programme.

### ENGINEERING AND RELATED DESIGN

English First Additional Language

Mathematics Literacy

Life Orientation

#### NQF 2

- Engineering Fundamentals
- Engineering Technology
- Engineering Systems
- Refrigeration

Career opportunities: Airconditioner specialist, Refrigeration specialist, Airconditioning repairs and maintenance, Refrigeration repairs and maintenance, Coldroom installation, etc.

### INFORMATION TECHNOLOGY & COMPUTER SCIENCE

English First Additional Language

Mathematics

Life Orientation

#### NQF 2

- Introduction to Information Systems
- Electronics
- Introduction to Systems Development
- Engineering Fundamentals

#### NQF 3

- Systems Analysis and Design
- Computer Hardware and Software
- Principles of Computer Programming
- Engineering Maintenance & Practice

#### NQF 4

- System Analysis and Design
- Data Communication and Networking
- Computer Programming
- Engineering Process

Career Opportunities: Computer Programming, Information Technology Management, Computer Systems Engineering, Data Processing, etc.

### HOSPITALITY

English First Additional Language

Mathematics Literacy

Life Orientation

#### NQF 2

- Hospitality Generics
- Hospitality Services
- Food Preparation
- Client Services and Human Relations

#### NQF 3

- Hospitality Generics
- Hospitality Services
- Food Preparation
- Client Services and Human Relations

#### NQF 4

- Hospitality Generics
- Hospitality Services
- Food Preparation
- Client Services and Human Relations

Career opportunities: Housekeeping, Food and Beverage Management, Hotel Management, Accommodation Services, Events Management, etc.

### OFFICE ADMINISTRATION

English First Additional Language

Mathematics Literacy

Life Orientation

#### NQF 2

- Business Practice
- Office Practice
- Office Data Processing
- Applied Accounting

#### NQF 3

- Business Practice
- Office Practice
- Office Data Processing
- Applied Accounting

#### NQF 4

- Business Practice
- Office Practice
- Office Data Processing
- Applied Accounting

Career opportunities: Office Management, Admin Clerk, Filing Clerk, Secretary, Receptionist, Telephonist, General Administrator, etc

## SKILLS COURSES (FULL-TIME) | SKILLS COURSES (PART-TIME)

Duration: 6 months

Catering

Domestic Electrical

Panel Beating

Refrigeration

Duration: 6 months (Saturdays)

Catering

Electrical

Panel beating and Spray painting

Refrigeration

## OTHER COURSES

Computer Short Course

## FURTHER EDUCATION AND TRAINING (FET) HIGH SCHOOL: Grade 8-12

SUBJECTS:

Fundamentals: Life Orientation, Mathematics, IsiZulu, English

Technical: Graphics and Design, Mechanical and Electrical

Commerce: Accounting, Computyping and Business Studies

Science: Physical Science and Life Science

Services: Consumer studies, Hospitality and Tourism

### ENROLMENT

For annual programmes, students may pre-enrol at the end of the year, for the following academic year. Enrolment forms must be accompanied by proof of payment of the non-refundable registration fee. Please bring a certified copy of your ID and latest school report or certificate for enrolment purposes. Contact the Campus for further information. All courses are subject to student numbers.

### COURSE FEES

Fees are payable strictly in advance, are subject to change and non-refundable. Cash is not accepted on the premises. When enrolling, you will be provided with banking details in order to deposit fees at any branch of First National Bank.

Student Support Services (SSS) are available to our students. These include: Academic Support, Tutorials, Bursary Assistance, Career Guidance, Counselling, Life-skills programmes, etc.

\*NQF: National Qualifications Framework